

**DRAFT MINUTES  
SUTTONS BAY TOWNSHIP PLANNING COMMISSION**

**MINUTES OF DECEMBER 7, 2021**

**CALL TO ORDER**

Dennis Rathnaw, Chair, called the Suttons Bay Township Planning Commission to order on Tuesday, December 7, 2021, at 6:02 p.m. at the Suttons Bay Fire Department, 201 St. Marys Street, Suttons Bay Township, Michigan. The meeting was held in person with zoom attendees.

**ROLL CALL - Quorum Present**

Present: Dennis Rathnaw, Don Gregory, Rhoda Johnson, Tom Nixon, Andy Brandt- at the Fire Department; Dee McClure, at home in Suttons Bay, Susan Odom, Lake City, South Carolina.

Absent: Amy Coleman, Doug Periard

Staff Present: Steve Patmore, Matt Cooke

**Approval of the Agenda**

*Rhoda Johnson/moved, Susan Odom/supported, to approve the Agenda as presented, passed.*

**Public Comment**

Sharon Livingston - asked if setbacks could be increased between residential and commercial. She stated there is big need to clean up Peck Rd. corridor.

**Conflict of Interest** - None

**Approval of the Minutes - November 2, 2021**

*Andy Brandt/moved, Don Gregory/supported, to approve the November 2, 2021 Minutes as presented, passed.*

**Items for Discussion**

**1. Zoning Ordinance Overhaul Project - Mathew Cooke**

Mathew Cooke submitted 198 pages, first draft of the Zoning Ordinance Overhaul Project. A copy will be e-mailed to the Planning Commissioners.

For next month the Planning Commission will review the document with edits and

comments. These comments are to be submitted to Mathew by December 27<sup>th</sup> and Mathew will circulate by December 28, 2022. The document goes to legal review after all the corrections are made, and then to a public hearing. A timeline will be submitted to the Planning Commission before the January 2022 meeting.

***Consensus of the Planning Commission to review the first 65 pages and send comments to Matthew Cooke by e-mail by December 27 the and Mathew will review and for the January 2022 Meeting.***

## **2. Approve 2022 Meeting Dates by Resolution**

***Tom Nixon/moved, Dennis Rathnaw/supported, to adopt by Resolution the 2022 Planning Commission Meeting Dates as presented. Roll call vote: Yes: Dennis Rathnaw, Susan Odom, Dee McClure, Rhoda Johnson, Andy Brandt, Tom Nixon. No: None Passed.***

### **Other**

Dennis Rathnaw recommends for future discussion - solar energy and clustered housing on marginal pieces of farmland.

### **Reports**

**Zoning Administrator** - Report submitted. Patmore answered questions from the Planning Commission on ongoing issues.

**Planner** - None.

**Township Board** - Township is purchasing computer terminal so public can view tax records. Reviewing sealed bids policy. Purchased ice rink boards and authorized purchase of snowblower for the ice rink.

**Chair** – Stated he asked Rich Bahle if the township would continue zoom meetings after December 31, 2021.

**Commissioner Comments** - None.

**Public Comment.** None

### **Next Meeting Agenda - January 4, 2022**

**Adjournment** - The meeting was adjourned at 6:55 pm

Minutes by Marge Johnson, Recording Secretary  
Amy Coleman, Planning Commission Secretary